



Administrative Manager Debbie Mays provided information on this month's bills as well as our current budget position. Adm. Manager Trainee Jessica Olson gave an update on the laptop which has been ordered, which should arrive sometime in September. She also has purchased a new printer with a scanner. These were well within the \$2500 budget she was granted for these. Debbie has completed updating the Administrative Manager instruction booklet and has developed a timeline for transferring her duties once the new laptop arrives. Jessica has a prior commitment next month so will not be able to attend our September Board Meeting, but the plan is for her to take over completely as Administrative Manager at the end of September.

**CMAD GROUNDS MAINTENANCE DISCUSSION**

There was some good discussion on options for CMAD grounds maintenance. Consensus was reached quickly about the best option being to contract with someone to lay a ground barrier with some kind of rock on top. Various rock sizes and recommendations were offered. Richard will check into these options and a decision will be made at our next meeting.

**SEPTEMBER BUDGET COMMITTEE MEETING**

The budget committee will plan to meet at 6 p.m. on September 22, one hour before our regular meeting. All trustees are invited to join in that discussion.

**BILLS:**

**Personnel**

|                         |            |
|-------------------------|------------|
| Payroll Tax Liability   | \$1,094.30 |
| Administrative Manager  | \$874.58   |
| Manager                 | \$2,227.05 |
| Website Manager         | \$47.48    |
| Workers, Adulticide     | \$1,603.84 |
| Workers, Larvicide      | \$8,641.21 |
| Workers, Surveil/Custod | \$908.84   |

**Administration**

|                                |          |
|--------------------------------|----------|
| Administrative Manager Mileage | \$47.39  |
| Dues (AMCA)                    | \$155.00 |

**Office Equipment**

|                                  |            |
|----------------------------------|------------|
| Comcast                          | \$442.91   |
| Expercom (Ad Mg cmputr/accessrs) | \$1,839.88 |
| Staples (Adm M printer/crate)    | \$265.97   |

**Phones**

|                                   |          |
|-----------------------------------|----------|
| Google Cloud                      | \$12.00  |
| Verizon                           | \$406.70 |
| Travel & Training (Village Baker) | \$17.91  |

**Abatement**

**Adulticide Supplies**

|                  |             |
|------------------|-------------|
| Veseris (Perm-X) | \$11,859.15 |
|------------------|-------------|

|                     |          |
|---------------------|----------|
| Veseris (equipment) | \$367.54 |
|---------------------|----------|

**Surveillance**

|                                    |            |
|------------------------------------|------------|
| AirGas (Co2)                       | \$5.85     |
| Clarke (3 traps)                   | \$913.50   |
| AirGas (Co2)                       | \$5.85     |
| UDOH State Lab (July mosq testing) | \$615.00   |
| Fuel                               | \$2,638.93 |

**Maintenance**

|                                     |          |
|-------------------------------------|----------|
| Lee's Ace (cement pvc, adapter)     | \$6.82   |
| Smithfield Implement (cord, tie dn) | \$25.44  |
| Jack's Tire (tire repair)           | \$18.50  |
| Juniper Systems (handheld repair)   | \$125.00 |
| Home Depot (clamps)                 | \$37.96  |
| Lee's Ace (tape measure)            | \$10.78  |
| Lee's Ace (cord dryer, vent)        | \$43.41  |
| Advanced Heat & Air (repair)        | \$155.00 |
| Jack's Tire (tire repair)           | \$80.95  |
| Napa (error July cc stmt; 3 cents)  | \$0.03   |
| Lee's Ace (hose)                    | \$49.49  |

**Operations Site**

|                      |          |
|----------------------|----------|
| Hyde Park City       | \$148.96 |
| Rocky Mountain Power | \$513.16 |
| Dominion Energy      | \$8.03   |

Craig Rigby moved and Joe Archer seconded that the bills be approved. Ayes: Archer, Davis, Gatherum, Hansen, Hatch, Hidalgo, James, Johnson, Pitcher, Price, Ricks, C Rigby, Sheffer, Taylor, Tingey, Wall, Wood. Nays: None. Motion passed unanimously.

**ADJOURNMENT**

David Gatherum moved and David Wood seconded that the meeting be adjourned. Ayes: Archer, Davis, Gatherum, Hansen, Hatch, Hidalgo, James, Johnson, Pitcher, Price, Ricks, C Rigby, Sheffer, Taylor, Tingey, Wall, Wood. Nays: None. Motion passed unanimously.

The meeting was adjourned at 8:10 p.m.

Prepared by Debbie Mays Date 8/25/2022

Accepted: 9/22/2022