

**Cache Mosquito Abatement District  
Board of Trustees Meeting  
March 26, 2026**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, March 26, 2026, at 7 p.m. in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 14 municipalities were present:

Joe Hansen, Cornish	Jeff Ricks, Unincorporated	Paul James, Hyrum
David Wood, Amalga	Joe Archer, North Logan	Kermit Price, Millville
Kim Hatch, Trenton	Craig Rigby, Newton	
Randy Feser, Nibley	Art Heers, Mendon	
Kelly Neilson, Wellsville	Duncan Greer, Richmond	
David Gatherum, Hyde Park	Jay Downs, Smithfield	

Excused: David Kunz, Providence; Ned Simper, Lewiston

Also present: Sierra Bradley, Clerk; Richard Rigby, Manager

**MEETING CALLED TO ORDER AND ROLL CALL**

The meeting was called to order at 7:00 p.m. by Chair Joe Hansen and roll call was recorded.

**ADOPT AGENDA**

The agenda was reviewed.

Paul James moved and David Wood seconded that the agenda be adopted. Ayes: Hansen, Wood, Hatch, Feser, Neilson, Gatherum, Archer, Heers, Greer, Downs, James, Price, Rigby and Ricks. Nays: None. Motion passed unanimously.

**OATH OF OFFICE**

Newly appointed trustees for 2026 took the Oath of Office. Jay Downs, Smithfield and Art Heers, Mendon

The oath was administered by Sierra Bradley, clerk.

**MINUTES OF PREVIOUS MEETING**

The minutes of the February 26, 2026 meeting were reviewed.

Craig Rigby moved, and Joe Archer seconded that the minutes be approved. Ayes: Hansen, Wood, Hatch, Feser, Neilson, Gatherum, Archer, Heers, Greer, Downs, James, Price, Rigby, and Ricks Nays: None. Motion passed unanimously.

## **ZIONS BANK Q&A**

Richard Rigby spoke with Richard Bean, who is our account manager for our Zions account. Bean then introduced Sierra Bradley to Steve and Justin, who are in charge of financing. They told her that it should be a flat rate of \$35 per month for the Positive Pay. The fluctuating amounts of \$50 to \$67 each month should not be happening. They clarified the fee structure and promised that from now on the rate will be \$35. Positive Pay gives liability to the Bank if something happens to a check.

Dave Gatherum decided that we wouldn't move on with the ACH service, which would be an additional \$35 per month. Looking at the number of checks the district sends out, we only send out 10 to 15 checks throughout the whole year. Sierra looked into certified mail, which would cost \$5.30 per envelope. That option would be a lot cheaper than having a monthly service payment. To finish the discussion, the board proposed that we just subscribe to Positive Pay for \$35 per month, and if we have a check for anything over \$500, then we will send it by certified mail. Dave Gatherum also proposed that we try it this way for this year and then next year revisit to see if we need to change anything.

Paul James moved, and Jeff Ricks seconded that we use positive pay and certified mail. With an amendment to review it annually. Ayes: Hansen, Wood, Hatch, Feser, Neilson, Gatherum, Archer, Heers, Greer, Downs, James, Price, Rigby, and Ricks  
Nays: None. Motion passed unanimously

## **MANAGER REPORTS**

Manager Richard Rigby reported that he did 12 interviews over the last few weeks. He has 2 hopeful candidates for fogging. He has his drone pilot. He still has 2 positions that need to be filled at this point. This warmer weather is bringing out the early floodwater mosquitoes. They are a nuisance, but they don't carry any diseases. He needs to balance using chemicals on the early mosquitoes and still have enough product for the end of the year when West Nile tends to be high. It has to be over 50 degrees before we can fog; however, only a really hard frost will take out mosquitoes. Paul James suggested maybe fogging every other week, just to hopefully stay on top of them, based on calls from the public.

Clerk Sierra Bradley reminded the trustees to do their training, to deposit their checks, and to fill out the annual forms. Dianna Schaeffer (the Tax Administration Supervisor for the county) called, and she informed Sierra that there was an 11-year contract with North Logan that started after our district was formed, called the North Gateway Project Tax Increment Distribution. The contract ended, but because it was after our formation, North Logan took more money than they should have from different entities. So, Cache Mosquito Abatement is owed \$806.79. Sierra will work with Dianna to ensure that we get what we are owed from that distribution error.

**REVIEW AND APPROVE CURRENT BILLS: 26 Feb 2026 – 26 Mar 2026**

- Personal- \$4,642.23
  - Payroll Tax Liability \$345.25
  - Clerk \$839.04
  - Manager \$2,894.06
  - Workers, Adulticide \$0.00
  - Workers, Larvicide \$508.82
  - Workers, Surv/Custodial \$55.06
- Administration- \$1,096.99
  - Clerk Miles \$65.25
  - Office Equipment (Wi-Fiber, QB) \$733.00
  - Miscellaneous (Safety, Shipping, etc.) \$37.89
  - Office Supplies \$113.41
  - Phones \$147.44
    - Verizon \$91.88
    - Verizon Connect \$55.56
- Abatement- \$73,168.37
  - Maintenance Building \$123.96
  - Larvicide Supplies \$42,764.40
  - Adulticide Supplies \$28,828.75
  - Fuel \$39.97
  - Operations Site \$1,411.29
    - Hyde Park City \$89.30
    - Rocky Mountain Power \$597.91
    - Enbridge \$661.90
    - WM \$62.18
- Vehicles/Equipment- \$35,068.32
  - Capital Projects - Equipment \$35,068.32

Dave Gatherum moved and David Wood seconded that the current bills be approved. Ayes: Hansen, Wood, Hatch, Feser, Neilson, Gatherum, Archer, Heers, Greer, Downs, James, Price, Rigby and Ricks Nays: None. Motion passed unanimously.

**ADJOURNMENT**

Dave Gatherum moved and Joe Archer seconded that the meeting be adjourned. Ayes: Hansen, Wood, Hatch, Feser, Neilson, Gatherum, Archer, Heers, Greer, Downs, James, Price, Rigby and Ricks Nays: None. Motion passed unanimously

The meeting adjourned at 7:17 p.m.

Prepared by Sierra Bradley Date 26 March 2026 Accepted: 23 April 2026